

Ecole Notre Dame Elementary
Parent Fundraising Association Meeting Minutes

November 20, 2024

Minutes by Brittani McDonald

Attendees: Kelsey Hynes, Lorne Pedersen, Marissa Wegren, Michelle Baril, Brittani McDonald, Stephanie Whitson, Sarah Petryshyn, Jill Charrois

1.0 Call to Order

- Meeting called to order at 7:27pm

2.0 Approval of Previous Minutes

- Approval of October 2024 minutes by Sarah Petryshyn, seconded by Stephanie Whitson

3.0 Approval of Agenda

- Additions:
 - Add Wish List update to Chair Report (4.3)
- Motion to approve agenda – approved by Jill Charrois, seconded by Sarah Petryshyn

4.0 Reports

4.1 Healthy Hunger – Jill Charrois

- Program is going really well. No concerns. No updates.

4.2 Treasurer's Report – Sarah Petryshyn

- Insurance has been paid - \$749.00
- Bank balance is at \$6102.46 (not including Little Caesars cheque or current fundraisers).
- \$84.00 to be allotted to Nature Kinder
- Still waiting for a cheque from Little Caesars for online profits.

4.3 Chair Report – Kelsey Hynes

- Fundraisers are going well, especially the Calahoo Meats fundraiser. Poinsettias, however, don't seem to be as popular.
- There have been some complaints regarding the Google forms. Another option could be using QR codes. Will still use Google forms but will also look at other options.
- Remaining fundraisers close this Friday.
- Wish list:

-We are able to get most list items. Can manage about \$350.00 and will look into grant funding for remainder.

-Re-evaluate around Feb-March to see if there is anything else that can be paid for off list.

- Motion to pay \$350.00 to account for most of wish list – approved by Marissa Wegren, seconded by Jill Charrois

5.0 PFA Bylaws

- Bylaws reviewed and amendments made.
- Motion to approve updated bylaws – approved by Jill Charrois, seconded by Sarah Petryshyn

6.0 Upcoming Events

- Movie Night
 - Feb. 13th starting at 6pm (movie from 6:30pm-8pm)
 - Concession and preorder pizza available
 - Vote for movie choice within classrooms
- Dance
 - Will wait until January to choose a date

7.0 New Business

- None

8.0 Adjournment

- Meeting adjourned at 8:08pm.

9.0 Next Meeting

- January 8, 2025 at 6:30pm.